



Community Input Policy

As a public body, the Riverbanks Park Commission recognizes community members who wish to provide input at meetings.

- There shall be one Community Input segment at each board meeting.
- Community members must be residents of Richland County or Lexington County to speak.
- A community member may speak up to three (3) minutes; however, the entire Community Input time shall not exceed 15 minutes.
- The request to provide community input must be requested by 5:00pm on the day before the board meeting. Requests to provide input should be sent to “Administration” at 400 Rivermont Drive, Columbia, SC 29210 or CommunityInput@riverbanks.org.
- Due to the time allotted for community input, no audio or visual presentations will be accepted.
- No signs or placards will be allowed while participating or attending the board meeting.
- Requests that are not received by 5:00pm the day before the meeting will be considered for the next board meeting.
- If a community member would like to provide input via proxy, they will submit their request as outlined above along with their statement of input which is not to exceed 450 words.
- The Board Chair will announce Community Input, state the rules governing Community Input and recognize speakers. If a community member intends to speak on behalf of a group, association, or community, this must be included in their request to speak and also reiterated prior to addressing the Board.
- There will be no verbal response to community member’s input from the Board.
- The timer will begin when the community member states their name. If the community member has specific requests or questions relating to their input, they will be asked to write those down and submit them to the administration addresses above.