

INTERNSHIP APPLICATION

Personal Information

Full Name _____ Nickname _____

Your School Mailing Address _____ Apt # _____ City _____ State _____ Zip _____

Home Address _____ Apt # _____ City _____ State _____ Zip _____

E-Mail Address _____ Phone Number (_____) _____

Are you 18 years or older? _____ Yes _____ No Cell Phone Number (_____) _____

Emergency Contact

1. Name _____ Relationship _____ Phone (home #) _____ (other #) _____

2. Name _____ Relationship _____ Phone (home #) _____ (other #) _____

Current Employment Status

(Please check one) Full-time Part-time Other _____

If you are employed, please list your current employer below:

Company Name _____ Address: _____ City/State/Zip _____

Phone Number (_____) _____ Supervisor/Title: _____

Your Title: _____ May we call this person for a reference? _____ Yes _____ No

Brief Job Description _____

Education

<u>Name of School</u> (High School)	<u>City, State</u>	<u>Did you Graduate?</u>	<u>Major</u>	<u>GPA</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

(College)

Related Course Work: _____

Area of Interest check area of interest below

- | | |
|---|---|
| <input type="checkbox"/> Enrichment | <input type="checkbox"/> Education Program Animals |
| <input type="checkbox"/> Birds | <input type="checkbox"/> Education Program Intern |
| <input type="checkbox"/> Small Mammals | <input type="checkbox"/> Education ZooTeen Intern (summer only) |
| <input type="checkbox"/> Large Mammals | <input type="checkbox"/> Horticulture |
| <input type="checkbox"/> Fish/Inverts (marine science major required) | <input type="checkbox"/> Public Relations |
| <input type="checkbox"/> Reptiles/Amphibians | <input type="checkbox"/> Other (please list) _____ |

Type of Internship

- Level I (College Credit, assigned project, 40 hours/week, minimal of three months.)
- Level II (College Credit, assigned project, 20-40 hours/week, minimal of 2 months)
- Other (non-credit, high-school, etc.) Please explain _____

Internship Questions (Please attach a separate page if additional space is needed.)

1. Why are you interested in an internship with Riverbanks Zoo and Botanical Garden?
2. Do you have previous related experience? Yes / No If yes, please list the location, a description of your experience and the dates of intern, volunteering or employment.
3. Do you have any special talents or interests? _____
4. How did you hear about our internship program? _____
5. How many hours of college credit will you receive for this internship? _____
6. What date are you available to start? _____
7. Have you worked or volunteered with Riverbanks? Yes / No If yes, when? _____

Internship Agreement

To insure that the level of Riverbanks operation with regard to public service, animal health care and internal operation will be of the highest order possible, I hereby agree to faithfully meet my internship obligations. In the event that personal conflicts prevent me from meeting my obligations, I will notify my supervisor and the volunteer coordinator as far in advance as possible.

I understand that the quality of the Riverbanks Zoo and Botanical Garden depends on the quality of its employees, interns and volunteers. I also understand that this quality is maintained through a system of performance evaluations. I agree to participate and cooperate with this evaluation system and to abide by the decisions of my supervisor with regard to the continuation of my service to Riverbanks.

Internship Waiver

In consideration of the acceptance of my request to serve as an intern with Riverbanks Zoo and Garden, I do hereby for myself, my heirs, executors and assigns, waive, release and forever discharge the Riverbanks Park Commission and the Riverbanks Zoological Zoo Park and Botanical Garden and their respective Commissioners, officers, agents, representatives, successors and assigns (herein after referred to as "Releases") from any and all loss, liability, rights, claims and damages to person or property, whether or not such injury, loss or damage is caused by the negligent acts or omissions of the "Releases" which I may have or which may hereafter accrue to me against them, or any of them, from my said association with, or participation in and/or arising out of my traveling to, or returning from my intern activities with the Riverbanks Zoo and Garden.

I understand that a zoo contains wild animals and an effort is made so that they may live in a natural habitat. As an intern for Riverbanks Zoo and Garden, I recognize the fact that I assume risks when working with such wild animals.

I agree and consent to serve as an intern with Riverbanks Zoo and Garden and further agree that I am not to be regarded as an employee of the Riverbanks Park Commission or entitled to any benefits or status of employment.

I certify that the statements on this internship application are true and accurate. I understand that I will not be paid for my services as an intern.

Signature _____ **Date** _____

Please return application, resume, back ground authorization form and three letters of recommendation to:

Volunteer Coordinator, Riverbanks Zoo & Garden, P.O. Box 1060, Columbia, SC 29202

803.779.8717 ext. 1108



volunteers@riverbanks.org